



Host a virtual Christmas Quiz to raise funds for Brain Tumour Research

Virtual Christmas Quizzes have become increasingly popular and for good reason. They are fun, easy to set up and a great way to celebrate the festivities with your friends, family and colleagues whilst social distancing!

With these helpful instructions that we have created, you can now host your own virtual Christmas Quiz to fundraise for us and help us keep the research going.

Follow these simple steps to make your Christmas Quiz a festive, fundraising success.

1. Choose your equipment

You'll need is a laptop, tablet or mobile device which has a camera.

Useful tip: We recommend using a laptop – we've found it makes like easier when managing a virtual quiz.

2. Choose your platform

We recommend either of the following platforms for hosting your quiz

- Zoom

Zoom is the most popular way to host virtual quizzes. It is free to use, easy to use and allows you to see all your quiz participants

- Sign up to Zoom here <https://zoom.us/signup>
- Set up your meeting and [schedule in advance](#)
- Share your link with your friends and family (more on this below)

Please note that the free version of Zoom lasts for 40 minutes before it automatically closes the online meeting (but you do get a countdown warning). This works well for keeping your quiz to time, or acts as a good break for refreshments etc, and then it's easy for everyone to reconnect to continue the quiz if needs be.

- Facebook Live

Facebook live is another easy platform for hosting a virtual quiz. It is free and all you need to do is:

- Set up a [Facebook event](#)
- When you're ready to go live, select *live video* within your event and follow the instructions
- Your guests will be able to see you and interact with you via comments

Useful tip: We strongly recommend testing your platform of choice before the quiz itself so you're comfortable with how it all works.

3. Set up a JustGiving page

- Set up your donation page on [JustGiving](#)
- Select 'Fundraise for us' and follow the steps
- You can suggest a minimum donation for your participants to join in the quiz

4. Create your quiz

- Pick a date and time
- Generate your quiz questions – you may have quiz questions already in mind but if you need some help there are lots of handy sites out there – here are four we like:
 - <https://parade.com/943457/parade/christmas-trivia/>
 - <https://www.quiz-zone.co.uk/>
 - <https://www.paulsquiz.com/free-quiz-questions/complete-pub-quizzes>
 - <https://readymadepubquiz.com/pub-quizzes-main-menu/>
- We recommend four or five rounds, with 10 questions within each round... but it's really up to you!

Useful tip: Variety is key; aim for a mixture of questions to keep your participants engaged!

5. Invite your friends and family

Once you have the link to your Zoom or Facebook Live event, then it's time to get it out there! You can share on Whatsapp, Facebook, Twitter – any way you connect with your friends and family.

Useful tip: As part of the invite, remember to also direct them to the JustGiving page and encourage a donation. Also let them know they'll need a pen and paper!

6. The quiz night itself

- Go live at least 5-10 minutes earlier than the start time – this will help iron out any minor issues with set up
- If you're using Zoom, make sure to select 'gallery view' in the top right corner – this will enable you to see everyone at once
- Once everyone has arrived and been welcomed, ask if people can see and hear you ok
- Set any ground rules for your guests, including not using Google and being honest with their scores!
- Feel free to have some music in the background, as there may be the odd silence in between questions, and again, ask people if the volume is ok
- We suggest going through the rounds, asking all the questions first and waiting till the end to provide the answers
- Ask people how they've done and declare a winner – this will rely on good faith and honesty from your contestants!

Overall, if you aim to have fun and encourage donations then your charity quiz is sure to be a success!